

## || Fall & Winter Class Outline & Application

### OVERVIEW

“To Cultivate and Connect Moore County Leaders.”

Established in 1989, the Moore County Leadership Institute (MCLI) has graduated over 600 community business leaders since inception. MCLI provides the opportunity to grow both personally and professionally. The program provides unique opportunities to learn from community leaders and experts about local history, business, and civic issues. MCLI is a program of the Moore County Chamber of Commerce and is designed to create an environment where you can discover Moore County, expand your networks, grow your leadership skills, and serve the community. The mission of the MCLI Program is to “To Cultivate and Connect Moore Leaders. “

### Benefits of MCLI

MCLI benefits both you and the community. The knowledge and understanding gained from the training program will prepare individuals for leadership roles in their business organizations within the community. MCLI graduates are more knowledgeable and are better equipped to make key decisions within their own organizations, the community and themselves.

### Fall Class Schedule 2023

2023

August 2-3rd - Retreat

September 6th - North Moore

October 11th - County Services

November 8th - Economic Development/Tourism

2024

January 10th – Health Care Day

February 7th - Municipalities

March 6th – Camp MacKall Day

April 17th – Community Service Day

May 8th - Ag/Industry

May 29th - Project Presentations & Graduation

### APPLICATION PROCESS

Applicants with diverse backgrounds are sought from all sectors of the Moore County area. The program strives to consist of various business, professional, political and community leaders. The deadline to submit application and corresponding documents is July 1, 2023, by 5:00 p.m. Please mail or email your completed materials to Jana Walding, Director of Business & Community Development, 160 W New York Ave, Unit 3, Southern Pines, NC 28387, or email [jwalding@moorecountychamber.com](mailto:jwalding@moorecountychamber.com). If you have been accepted into the program, you will receive written notification in July if accepted. **\*There is a \$25 non-refundable application fee.**

### Tuition

Tuition will be assessed the week prior to the retreat in the amount of \$1,295 for Chamber Members and general applicants at \$1,595 Tuition is non-refundable. Please do not include tuition payment with application.

**\*Tuition Assistance** For tuition assistance, please contact the Jana Walding, Director of Business & Community Development at the Moore County Chamber of Commerce. [jwalding@moorecountychamber.com](mailto:jwalding@moorecountychamber.com) (910) 692-3926. The application for tuition assistance is a separate application process and will need to be completed once you are accepted into the program and must be completed within 30 days of receiving your acceptance letter.

### Corresponding Documents

Please include two (2) signed letters of recommendation, a cover letter and short essay describing your top three (3) objectives for course participation.



\*Tuition will be invoiced the week after the retreat.
\*Payment arrangements will not be considered after invoices are sent. Please call ahead to discuss your tuition payment options.

MCLI Participant Application

Applicant Information

Full Name: Last First M.I. Date:

Home Address: Street Address Apartment/Unit #
City State ZIP Code

Phone: Email:

Date of Birth: Gender/Race:

Do you live in Moore County, NC? YES NO If yes, how long?

Do you require any special accommodations? YES NO

If yes, explain:

Employment Information

Employer: Address:

From: To:

Job Title:

Community Involvement

Please list up to 3 professional/community activities and include the organization, position held and length of participation.

Organization: Dates:

Position: Phone:

Organization: \_\_\_\_\_ Dates: \_\_\_\_\_

Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization: \_\_\_\_\_ Dates: \_\_\_\_\_

Position: \_\_\_\_\_ Phone: \_\_\_\_\_

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Are you retired military?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Have a Fall/Winter Class Preference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you a military spouse?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, which class?	FALL <input type="checkbox"/>	WINTER <input type="checkbox"/>

**Corresponding Documents**

I understand that I am required to include two (2) signed letters of recommendation, a cover letter and essay describing my top three (3) objectives for course participation.

**Participant & Employer Agreement**

To graduate from the Moore County Leadership Program, I am expected to attend all sessions, on time, for the full length of each session. In addition, I am expected to complete a minimum of one (1) group project and up to two (2) group projects. I understand the projects will require additional time out of the office and after business hours. Should an emergency occur, I understand I am responsible for notifying the facilitator of my absence, and more than 2 absences without completion of my make-up(s) in the time allocated, I may be removed from the program and no portion of my tuition will be refunded. I fully understand the time commitment towards each session and the outside work that will be required to complete the project(s) by June OR November depending on which class I am enrolled in. I understand that photos will be taken throughout the year and will be published through the Chamber's website, social media outlets and for promotional materials as needed. I understand the importance and commitment to arriving on time for each session and will not accept any personal or work phone calls during this time.

I agree to hold the Moore County Chamber of Commerce harmless from all claims, loss or damage to my personal property, liabilities and costs, including attorney's fees, as a result of my participation in this program, including travel to and from program activities or any events incidental to this program. If the Moore County Chamber of Commerce incurs any of these types of expenses, I agree to reimburse the Chamber. I am aware that the program requires physical activity. If I need medical treatment as a result of my participation in this program, travel to and from the program activity, or any events incidental to this program I agree to be financially responsible for the costs incurred as a result of such treatment.

## Commitment

- I wish to participate in the MCLI program.
- I have my company's/organization support for my participation.
- I will attend the retreat, all monthly sessions, and the graduation ceremony.
- I am aware of the attendance policy and agree to adhere to that policy. I understand that any absences may lead to being dropped from the program without reimbursement.
- I commit to giving my full attention to the MCLI program throughout all sessions. I will set aside the dates of classes that have been scheduled and I will attend the additional meetings as prescribed, and I will not plan any telephone conferences or other work during the session or during any MCLI program breaks.
- I understand that being on time for each session is essential both to the learning process and as a courtesy to presenters and fellow participants. I understand that if I am not on time, I may miss a class and be disqualified and/or dismissed from the program.
- I will participate as a team member in any class project that may be assigned and do my part to make it successful and worthwhile for the community.
- I will attend a government meeting during the time of my participation in the MCLI program. I understand that I will need to have an agenda from the meeting as proof of my attendance.
- I will pay my non-refundable tuition in full to the Moore County Chamber of Commerce.
- I understand that I am releasing the Moore County Chamber of Commerce from all liability.
- I understand I am waiving my right to sue the Moore County Chamber of Commerce.
- I understand that I assume all risks of participating in this program, including travel to and from the activities or any events incidental to this program.
- I understand that I am giving permission to the Moore County Chamber of Commerce to use images in Chamber publications or social media outlets.
- I understand the Moore County Chamber of Commerce will do its best to accommodate any allergies but that it is not guaranteed that all needs can be met.

I understand all the information as detailed above and agree with these expectations by signing this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Employer

I recommend \_\_\_\_\_ for the 2023-2024 Moore County Leadership Institute. As his/her employer, I agree to make the time available for full participation in all scheduled class sessions. I understand if they are withdrawn from the program due to absences, tuition is non-refundable.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***A one-time application fee of \$25 is due upon receipt of this application. All corresponding documents will need to be submitted before the application will be considered. Application, fee, and all corresponding documentation should be submitted to Jana Walding, Director of Business & Community Development at the Moore County Chamber of Commerce. [jwalding@moorecountychamber.com](mailto:jwalding@moorecountychamber.com) (910) 692-3926.***